

# MRI FLEET RESERVATION FORM

Name: \_\_\_\_\_ User ID: \_\_\_\_\_

Phone #: \_\_\_\_\_ Office Address: \_\_\_\_\_

Purpose: \_\_\_\_\_

Destination: \_\_\_\_\_ Estimated Mileage: \_\_\_\_\_

Vehicle Type: \_\_\_\_\_ # of Occupants: \_\_\_\_\_

Pick-up Date/Time: \_\_\_\_\_ / \_\_\_\_\_ Return Date/Time: \_\_\_\_\_ / \_\_\_\_\_

Account to charge: Budget \_\_\_\_\_ Fund \_\_\_\_\_ Cost Center \_\_\_\_\_

PI Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Daily Rental Charges

## Long-Term Rental Charges

Type	Category	Daily	Mile	Monthly Base Rate	Over 1,000 Miles/Month
<b>Mid-size Sedan</b> (Malibu, Fusion)	311	\$46.00	+\$0.21/mile	\$525.00	\$0.34/mile
<b>Mid-size Wagon</b> (Focus)	321	\$46.00	+\$0.18/mile	\$520.00	\$0.34/mile
<b>Full-size Sedan</b> (Impala, Charger)	411	\$51.00	+\$0.22/mile	\$555.00	\$0.36/mile
<b>Maxivan (15 Occupants)</b>	511	\$87.00	+\$0.39/mile	\$810.00	\$0.55/mile
<b>Minivan (7 Occupants)</b> (Windstar, Venture, Caravan)	521	\$70.00	+\$0.25/mile	\$620.00	\$0.42/mile
<b>Mid-size 4WD</b> (Liberty)	720	\$57.00	+\$0.27/mile	\$600.00	\$0.48/mile
<b>Full-size 4WD (5 Occupants)</b> (Explorer)	755	\$74.00	+\$0.27/mile	\$685.00	\$0.49/mile
<b>Large 4WD (9 or 8 Occupants)</b> (Suburban, Expedition)	760	\$87.00	+\$0.36/mile	\$850.00	\$0.51/mile

Rates include the cost of fuel and \$1,000-deductible collision insurance.  
Zero-deductible insurance can be elected for an additional charge.